



**PATRIOTS INTERNATIONAL**  
PROFESSIONALISM. EXPERTISE. KNOWLEDGE.

Patriots International is currently seeking an **Acquisition Systems Management/Senior Operations Analyst** to support our customer at **Redstone Arsenal, AL**.

The position directly supports the customer within PEO Aviation. Interested applicants must possess advanced levels of knowledge and skills in order to support the analysis of data and documentation supporting the acquisition process. Additionally, the applicant must be capable of producing high-level functional systems analysis, design, documentation, training, and advice on complex problems which require an exceptionally high level of knowledge of the subject matter for effective implementation. This position requires the ability to obtain and maintain a Department of Defense Secret clearance.

**Duties Include, but are not limited to the following:**

- Support leadership to oversee all operations of the Product Office.
- Plays a key administrative role; keep accurate records of important meetings.
- Manage office battle rhythm (meetings, agendas, tasking requirements, product development, and administrative documents)
- Work with Project Office Headquarters Staff to synchronize and coordinate all Product Office actions.
- Work with Project Office Headquarters staff and Product Office leadership to support tasking and directives.
- Assimilate information from numerous sources and provide recommendations to leadership.
- Issue, review and track taskings for Product Office.
- Coordinate technical development with all stakeholders to promote information exchange
- Develop, write and staff briefings to officials/groups in the Project/Product Office
- Assist with daily and weekly reports to higher headquarters (Staff Call notes, significant actions reporting, and other daily/weekly reports as required).

**Education and Experience Requirements:**

Candidates must possess a Bachelors degree from an accredited institution.

**Minimum Requirements:**

- An inherent working knowledge of the Department of Defense Acquisition process
- Program Management experience and extensive knowledge of contract actions and documents to include, but not limited to, Statements of Work and contracting actions.
- At least 15 years of DoD acquisition related experience; At least 5 years of Army Aviation acquisition related experience
- An in-depth understanding of Army Aviation platforms
- Proven ability to assess complex problems and to translate assessments into coherent presentations
- Demonstrated strong oral and written communication skills
- Work well within a team and to interact professionally with senior military leadership
- The ability to meet challenging deadlines and identify solutions to complex problems
- Applicants for positions which require a US government security clearance must meet eligibility requirements to include US citizenship
- Travel required

About Patriots International: Patriots International is a Service-Disabled Veteran-Owned Small Business with headquarters in Alexandria, VA and operations in Huntsville, AL. As a premier service provider of programmatic, technical and logistics support to both Government and Commercial sectors, Patriots International employees epitomize the company's core competencies of Professionalism, Expertise and Knowledge.

Patriots International provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Patriots International complies with applicable state and local laws governing non-discrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Patriots International expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Patriots International's employees to perform their job duties may result in discipline up to and including discharge.